

Request for VPR Cost Share, Request to Return F&A and/or Request for an Exception to the OSU Policy for Voluntary Waivers of F&A Costs

RESEARCH

Vice President for Research, or Other Appropriate Designee

In accordance with Oklahoma State University practice, the Dean, Director, or Designee may choose, for any reason, to voluntarily waive a portion of the facility and administrative (F&A) costs of a sponsored project. However, the voluntary waiver of any portion of the F&A costs will be charged 100% to the working fund of the appropriate college. The Vice President for Research, or designee, is the only person who may grant exceptions to this waiver.

This request must be submitted through the college Associate Dean for Research, or other appropriate designee, to the Vice President for Research for final approval. The following information and the signature must be obtained and provided to the Office of Vice President for Research prior to obtaining Institutional signature on a grant award or contract and prior to submission of any proposal that includes VPR cost share, voluntary waived F&A, and/or the return of F&A.

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Principal Investigator Name(s)					
Department		College	Routing #		
Project Title					
Funding Agency					
Source of Funds Federal	State Private	Project Period			
Agency Budget Request:	Cost Share Su	mmary: Direct	Assoc. F&A	Total	
Direct Costs	Provided by C	Provided by College/Dept			
F&A Costs	Requested fro	Requested from VPR			
Mandatory WFAC	Waived F&A	Waived F&A			
Voluntary WFAC	F&A Returne	F&A Returned as C/S			
Total Project Cost TOTAL COST SHARE					
Justification for action requeste	ed (font will scale based	upon amount of text -	attach additional pag	es if needed):	
Request for Exception to V	oluntary Waiver Policy	(if approved by VPR,	central administration	on will share WFAC)	
Request to Return F&A to	Project as Cost Share (i	if not 100% of earned	F&A, college portion	will be used first)	
Request to Return	in F&A to Pro	oject NOT for the purp	oose of cost sharing (t	o enhance project)	
Request for VPR Cost Sha	re Cost Share is:	Mandatory	Voluntary		
APPROVED:	NO YES	Signatures		Date Signed	
Associate Dean for Research, or Other Appropriate Designee	:				

Submit form, signed by the appropriate Associate Dean for Research, to Toni Shaklee in 206 Whitehurst.