



Vice President for Research
Oklahoma State University
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A portion of the Facilities and Administration funds from OSU-Stillwater, OSU-Tulsa, the Oklahoma Agricultural Experiment Station and the Center for Veterinary Health Sciences is being used to support two programs (Core Facilities Support; Renovation and/or Development of Critical Research Infrastructure) from the Office of the Vice President for Research

All proposals for each of these programs must be signed by the faculty members Associate Dean for Research and the Associate Dean for Research will submit the proposal to Jason Pogue electronically by 5:00 pm on 27 October 2016 with funding decisions made early in December 2016. Only proposals submitted by Associate Deans for Research will be accepted. Minimum project size will be \$20,000 and maximum project size will be \$350,000, subject to the availability of funds. Proposals will be reviewed by a committee consisting of the Associate Deans for Research from each college and this committee will make funding recommendations to the Vice President for Research.

(A) CORE FACILITIES SUPPORT

Multi-user core facilities on the OSU-Stillwater and OSU-Tulsa campus, including CASNR, OAES, and CVHS may apply for financial support by responding to the Request for Proposals on the attached page. Funding may be used for new equipment, equipment upgrades, technician support, etc. and may be for up to 3 years in length. ***Multi-year programs will only be funded for the current year, out years will require additional proposal submission in subsequent years.***

(B) RENOVATION AND/OR DEVELOPMENT OF CRITICAL RESEARCH INFRASTRUCTURE

Proposers may request funding to support renovation or development of critical research facilities, under the constraints described in the accompanying Request for Proposals. Funding may be used to renovate existing critical facilities, or develop new facilities.

FY2017 REQUEST FOR PROPOSALS
DUE 27 OCTOBER 2016, 5:00 PM
CORE FACILITIES SUPPORT

A portion of the Facilities and Administration funds from OSU-Stillwater, OSU-Tulsa, the Oklahoma Agricultural Experiment Station and the Center for Veterinary Health Sciences is being used to support a program from the Office of the Vice President for Research. This program will support the development and continuation of university Core Facilities for the benefit of research, scholarship and creative activities.

Proposals may be developed by faculty or administration, but must be approved by the Associate Deans for Research in all participating colleges. The proposal is to be submitted by the Associate Dean for Research from the lead college. Proposals may describe new programs up to three years in length and either address needs for existing resource cores or needs for new programs. Multi-year programs will only be funded for the current year. Additional years will require an additional application submission in the out years.

PROPOSALS FORMAT

- Project Description (3 page maximum) containing
 - Project Title and name of Program (Core Facilities Support Program)
 - Purpose and problem to be addressed including:
 - Participants and location of the proposed program
 - Expertise of the groups addressing the problem/program
 - Justification to include:
 - How the proposed resource will benefit sponsored research programs based on strategic goals of the unit and university as a whole
 - Assessment of the user community
 - Plan to assess effectiveness of the resource capabilities, user satisfaction, and justification for continuation
 - A realistic business model for the sustainable support of the resource; this business model should include details sufficient to generate audited user rate fees.
 - Signature Page with approvals from Principal Investigator, Co-Investigators, and College(s) Associate Dean for Research
 - One Page Summary CV for PI and each Co-I

- Detailed Project Budget (1 page maximum) containing
 - Income/sustainability plan (mandatory)
 - Personnel may be included if justified and with specific plan to transition the position to alternative sources of funding when this project ends
 - Other eligible expenses include equipment, consumables, travel, contractual services, etc. Renovations are NOT eligible under this program.

Proposals are due 27 October 2016 no later than 5:00 pm. ***All proposals must be submitted electronically to Jason Pogue by an Associate Dean for Research.*** The proposals will be reviewed by a committee consisting of the college Associate Deans for Research. The committee will make funding recommendations to the Vice President for Research. Applicants will be notified of the final decision by the Vice President for Research in early December 2016 and will be cost-reimbursable up to the amount awarded. Any funds remaining on 31 December 2017 will revert back to this program.

The minimum project size will be \$20,000; the maximum project size will be \$350,000, subject to available funding. ***Proposals with potential to impact the broadest user-base, promote interdisciplinary activities across departments or colleges will receive the greatest consideration.*** Effort will be made to fund more than one project.

A final report will be required for all projects and will be due on 31 December 2017. Format for these reports will be provided at the time the successful teams are notified of their awards however, factors listed above such as benefit of this resource to OSU; Assessment of user community, and all aspects of the business model will be part of the annual reports.

FY 2017 REQUEST FOR PROPOSALS
DUE OCTOBER 27 2016, 5:00 PM
RENOVATION/DEVELOPMENT OF CRITICAL RESEARCH FACILITIES

A portion of the Facilities and Administration funds from OSU-Stillwater, the Oklahoma Agricultural Experimental Station and the Center for Veterinary Health Sciences is being used to support a program from the Office of the Vice President for Research. This program will support the development and/or renovation of research facilities for the benefit of research and scholarship at OSU. *Proposals may be developed by faculty or administration, but must be approved AND submitted by the Associate Dean for Research of the College(s) in which the proposal arises.*

PROPOSALS FORMAT:

- 1 – 3 page Project Description Including:
 - Title of project along with name of program (Renovation/Development of Critical Research Facilities)
 - Location of the proposed project
 - Statement of authorization from individual responsible for assignment of space (e.g., Department Head, or College Dean)
 - Justification of the project, to include:
 - Current use of space
 - What research will be conducted in the proposed space
 - Who will use the proposed space (Faculty, number of students and staff, etc.)
 - Listing of externally funded projects of the individual(s) to use the space (current and pending)
 - If part of a start-up package of a new hire, description of time-commitment to research and potential for extramural funding
 - How the proposed project fits with the strategic goals of the unit(s) and how sponsored research will benefit at OSU
- 1 page Project Layout that includes a line drawing of current and proposed space layout, with detail sufficient to evaluate use
- 1 page Budget
 - Generated by Long Range Planning and/or Facilities Management (as appropriate for the project) and to include the signature of the Director or his/her designee of Long-Range Planning and/or Facilities Management
 - Budgets may include fixed equipment (e.g. fume hoods) but no consideration will be given to removable equipment
- Signature Page with approvals from Principal Investigator, Co-Investigators, and College(s) Associate Dean for Research
- One Page Summary CV for PI and each Co-I

Proposals are due 27 October 2016 no later than 5:00 pm. *All proposals must be submitted electronically to Jason Pogue by an Associate Dean for Research.* The proposals will be reviewed by a committee consisting of the college Associate Deans for Research. The committee will make funding recommendations to the Vice President for Research. Applicants will be notified of the final decision by the Vice President for Research in early December 2016 and will be cost-reimbursable up to the amount awarded. The PI will need to provide receipts/invoices to Jason Pogue. Any funds remaining on 31 December 2017 will revert back to this program.

The minimum project size will be \$20,000; the maximum project size will be \$350,000, subject to available funding. *Proposals with potential to impact the broadest user-base, promote interdisciplinary activities across departments or colleges will receive the greatest consideration.* Effort will be made to fund more than one project.

A final report will be required for all projects and will be due on 31 December 2017. Annual reports will also be required for three additional years and will be required by 31 December of subsequent years. Format for these reports will be provided at the time the successful teams are notified of their awards.